

marketing plan
a written document
that acts as a guide-
book of marketing
activities for the mar-
keting manager

Why Write a Marketing Plan?

By specifying objectives and defining the actions required to attain them, a marketing plan provides the basis by

which actual and expected performance can be compared. Marketing can be one of the most expensive and complicated business activities, but it is also one of the most important. The written marketing plan provides clearly stated activities that help employees and managers understand and work toward common goals.

Writing a marketing plan allows you to examine the marketing environment in conjunction with the inner workings of the business. Once the marketing plan is written, it serves as a reference point for the success of future activities. Finally, the marketing plan allows the marketing manager to enter the marketplace with an awareness of possibilities and problems.

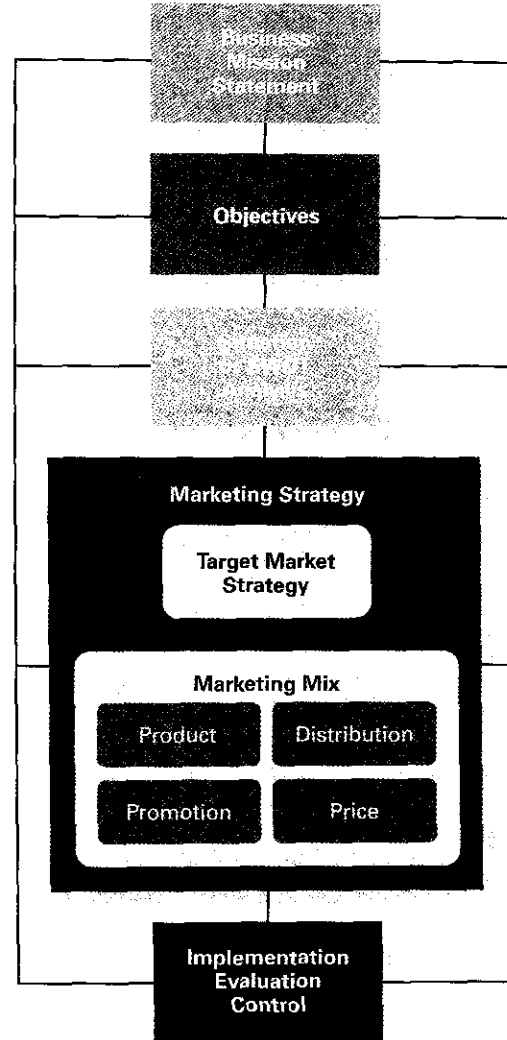
New products are the result of strategic marketing planning.



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Exhibit 2.1

Elements of a Marketing Plan



Marketing Plan Elements

Marketing plans can be presented in many different ways. Most businesses need a written marketing plan because a marketing plan is large and can be complex. Details about tasks and activity assignments may be lost if communicated orally. Regardless of the way a marketing plan is presented, some elements are common to all marketing plans. These include defining the business mission and objectives, performing a situation analysis, delineating a target market, and establishing components of the marketing mix. Exhibit 2.1 shows these elements, which are also described further below. Other elements that may be included in a plan are budgets, implementation timetables, required marketing research efforts, or elements of advanced strategic planning.